

**Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Notice under Regulation 11: Key Decisions taken in cases of Special Urgency**

Pursuant to Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 ('the Regulations'), **I hereby give Notice** that:-

The Leader intends to make a Key Decision on behalf of the Sheffield City Council about **Household Support Fund Grant – Food Vouchers, Half-term, October 2021**

This decision is urgent and cannot reasonably be deferred. Consequently, it has not been possible to give 5 clear days' notice of the intention to make the Key Decision, as required by Regulation 10 of the Regulations.

The reasons why the making of the decision is urgent and cannot reasonably be deferred are as follows:

**The Government announced a new Household Support Fund (HSF) grant on 6 October 2021.**

**While the planning for broader delivery has started, we need urgent approval to purchase and issue food vouchers to schools/early years eligible cohorts in preparation for the October half-term holidays.**

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**Gillian Duckworth**  
**Director of Legal and Governance**  
**Sheffield City Council**

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***For inclusion in published version only***

As required by Regulation 11 of the Regulations, the Chair of the Children, Young People and Family Support Scrutiny and Policy Development Committee has been informed of the matter about which the Key Decision is to be made by being given the above Notice, and has agreed that the making of the decision is urgent and cannot reasonably be deferred.

Pursuant to Regulation 11 (2) this Copy of the Notice was made available at Sheffield Town Hall for inspection by the public and published on the Council's website on .... **ADD DATE**

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***Scrutiny Chair's version only: not for inclusion in published version***

I confirm receipt of this Notice. I agree that the intended decision is urgent and cannot reasonably be deferred.

Signed: ..... Date: .....  
Chair of Children, Young People and Family Support Scrutiny and  
Policy Development Committee Scrutiny and Policy Development  
Committee